

ICH Training Programme Providers: Eligibility Criteria

In order to develop an ICH Recognised Training Programme, an organisation must exhibit or have a proven record of the following capabilities, relevant experience, areas of focus, and overall mission:

- Is a non-profit organisation experienced in the field of pharmaceuticals
- Serves as a neutral convening platform to engage expert stakeholders from industry, academia, advocacy groups, non-profits, and/or regulatory agencies on critical regulatory topics
- Promotes regulatory convergence to accelerate innovation and improve health care around the world
- Has a stated vision/mission to improve the integrity, safety, quality and rigor of global drug development, grounded in ethical, actionable, and practical solutions
- Has significant experience in producing training programmes and materials, and the ability to adopt a country or region-specific and culturally-relevant approach, to promote implementation of international standards to build regulatory capacity
- Organises events and programmes that could be open to all stakeholders; although some programmes may be targeted to regulators
- Ideally, there should be at least one member of an ICH EWG/IWG on the planning committee and/or on the faculty of the training programme
- Events should be free of charge or have a very nominal participation fee for regulators
- The provider may be a relatively small or large organisation (e.g. a general umbrella organisation or association that is active globally; an organisation that is focussed in a particular region or country; an academic institution, or a recognised Centre of Excellence)
- Has adequate structure and funding in place to provide quality training programmes
- Exhibits transparency in operations and funding in order that the non-profit nature of the organisation can be verified and any relationship with corporate sponsorship is clear
- Agrees to abide by the ***Terms of Reference for Training Providers for an ICH Recognised Training Programme***

Process:

Any organisation interested in hosting an ICH Recognised Training Programme should complete the ***ICH Training Programme Provider Application Form*** and send it to the ICH Secretariat at training@ich.org. The application should address how the applicant fulfils all the criteria required of an ICH training programme provider, and a proposal for an ICH training programme. The ICH Training Subcommittee will review the application, and if found acceptable, will inform the ICH Management Committee and Assembly. After an organisation hosts a successful first event which had been endorsed by the Training Subcommittee, each proposal for a subsequent training programme is to be submitted to the ICH Secretariat for Training Subcommittee review. It should be noted that ICH will endorse individual

training programmes – not organisations. For the detailed procedure refer to ***Procedure for Organisations Interested in Developing an ICH Recognised Training Programme.***